

BIG CREEK TOWNSHIP
REGULAR MEETING MINUTES
DECEMBER 18, 2012
BIG CREEK TOWNSHIP HALL

Meeting called to order at 7:04 P.M. Members present: Booth, Avery, Mitchell, Palmer, Mundt Absent: None Others present: Fire Chief Smith, Asst. Chief Roddy, Sheriff Grace, Commissioner-Elect Kischnick, and 6 members of the public.

REPORTS:

Treasurer's Report: We're into tax season; not sending receipts this year for first time to cut back on postage, as are all other townships. Gen.Fund - \$137,925.88; Cemetery - \$7,510.21; Parks - \$54,280.99; Roads - \$100,658.58; Luzerne Fire Savings - \$39,268.15; Fire Millage - \$95,806.22.

Fire Report: Four fires & car scenes responded to; firemen attended training and a live burn. Several firemen assisted with traffic at Mio's light parade. Questioned Chief on expenditures for supplies.. Discussion re: Fire Association receiving grant funds, and Twp. paying the invoices; all grants and invoices will go through Township budget.

Assessor's Report: December Board of Review held last week; changes mailed. Christmas decorations put up in downtown Mio. Mitchell advised students needing Community Service hours for Civics class could help with decorations in the future.

ITEMS APPROVED:

Moved by Mitchell, supported by Palmer, to accept minutes of November 20, 2012 meeting as presented. All ayes. Motion carried.

Moved by Palmer, supported by Booth, to approve bills as presented in the amount of \$18,213.30. All ayes. Motion carried.

Moved by Booth, supported by Mitchell, to appoint Al Grewe, Tom McVeigh, Tom Osterbeck and Janice Owen (alternate) to Board of Review. All ayes. Motion carried. Board of Review training workshop on Feb. 8 in West Branch will be \$50 per attendee. Moved by Booth, supported by Palmer to authorize board members to attend training. All ayes. Motion carried.

ISSUES DISCUSSED:

Booth & Palmer met with Rob from Northern Host who recommended totally re-doing the site to take advantage of new technology. County is working on proposal for townships to be represented on the County website for a minimal fee. The Township Facebook page is up and running.

Township blight ordinance given to board members to review for January meeting.

Palmer would like to look at Fire Dept. training, policies, certifications, job descriptions, equipment records, maintenance records, etc. to familiarize himself with the fire dept. and look for possible improvements. Palmer will meet with Chief & Asst. Chief.

Palmer working on updates for Twp. Policies and Procedures Manual. Copy of MTA proposed policies presented for review and discussion at a later date.

The first budget workshop for 2013-2014 will be Thurs., Jan. 10, 2013 at 4:00 pm.

Supervisor Booth needs a laser printer to utilize new software, and is looking at a Lexmark printer on sale for \$249. Moved by Mitchell, second by Palmer, to authorize the Supervisor to purchase a laser printer. All ayes. Motion carried.

Correspondence received from Chevron on their Emergency Response Plan.

Hall Cleaning was discussed. John Sheffer and Josie Nolan both indicated an interest. Will request Sheffer look at the office and submit a proposal.

PUBLIC COMMENT:

Sheriff Grace reported the Sheriff's Dept. filled 2 positions, a deputy, and deputy/dispatch. Hope to have drug enforcement team up and running by the end of January.

Commissioner-Elect Kischnick - Commissioners-elect are meeting with existing commissioners to familiarize themselves with procedures and issues. All 5 members are new this year.

BOARD COMMENT:

On behalf of the board, congratulations and welcome to new officials.

MTA training report: New Board members got lots of good reference material, and some very worthwhile information on handling various procedures. The training was well worth the money spent.

Meeting adjourned 8:03 pm.

Rhonda Mundt

Big Creek Township Clerk